**CALCASIEU CAMERON NAVIGATION DISTRICT**

**PROCEEDINGS**

December 3, 2018

The Calcasieu Cameron Navigation District met in regular session on Monday, December 3, 2018 at the Calcasieu Parish Police Jury Chambers, 105 Pithon Street, Lake Charles, Louisiana at 10:00 o'clock AM.

Present:

Commissioner Stevie Trahan Commissioner Clair Marceaux, Commissioner Bill Rase, Commissioner Brett Palmer, Commissioner Charles Harper

Absent:

None

Guests:

Senator Dan Morrish; Maury Hudson – Magnolia LNG; Jeff Brightwell – Lake Charles LNG; Lynn Hohensee – West Calcasieu Port; Jon Ringo – Port of Lake Charles; Rene Escuriex-Fenstermaker; Tammy Truax – Magnolia LNG; David Devall – Devall Towing; Cyndi Sellers-Cameron Pilot; Jennifer Jones- Cameron Parish District Attorney; Charlie Atherton, George Melancon – LDWF; Randy Roach; Representative Stuart Moss; Michelle Bolen – Port of Lake Charles

Commissioner Trahan called the meeting to order by a roll call. All board members were present.

Commissioner Marceaux gave the invocation and Commissioner Harper led the Pledge of Allegiance.

Approval of Minutes:

Commissioner Harper offered a motion to approve the November 5, 2018 Meeting Minutes. Commissioner Palmer seconded the motion and it carried unanimously.

Discussion of RFP submittal for selection of a fiscal agent:

Commissioner Trahan called upon Commissioner Marceaux. Commissioner Marceaux stated she had been looking at an RFP for banking services for the District. The Port of Lake Charles distributed a copy of what they used several years ago. She stated the RFP deadline is February 29, 2019. She suggested they review the Port’s RFP and revisit this item at the January meeting. No action was taken on this item.

Discussion and selection of the Official Journal:

Senator Morrish stated there were two options available for the Official Journal for the Calcasieu-Cameron Navigation District: The Cameron Pilot and the American Press. He received a price from the Cameron Pilot of $2.00 per column inch. He has not heard back from the American Press.

Commissioner Palmer offered a motion to approve the Cameron Pilot as the Calcasieu-Cameron Navigation District’s Official Journal with the American Press as the secondary journal. Commissioner Harper seconded the motion and it carried unanimously.

Discussion of a Cooperative Endeavor Agreement (CEA) between the Calcasieu Cameron Navigation District and the Lake Charles Harbor and Terminal District:

Commissioner Trahan asked Ms. Jennifer Jones, District Attorney for Cameron Parish, to address the board. She stated that the Port of Lake Charles would retain ownership of the land they already own. Any land the Port leases for spoils disposal will revert to the Calcasieu Cameron Navigation District.

Ms. Jones asked about the leases of the land owners.

Mr. Jon Ringo, Assistant General Counsel for the Port of Lake Charles, stated these were not leases but servitudes. They are negotiated with each land owner. Once the Calcasieu Cameron Navigation District becomes established and funded, they can take over. They cannot have the servitudes transferred until the tax is passed.

Ms. Jones asked to review the servitudes the Port has with the land owners. Mr. Ringo agreed.

Ms. Jones asked what was entailed in the Port of Lake Charles’ $6.0 million. Commissioner Rase replied that it had to do with purchasing property.

Ms. Jones stated the Calcasieu Cameron Navigation District would not repay the Port of Lake Charles the $6 million.

Commissioner Trahan asked Ms. Jones and Mr. Ringo to work with the Calcasieu District Attorney’s office to review the servitudes.

Ms. Jones asked if anyone from the Calcasieu District Attorney’s Office been assigned to the District. Commissioner Trahan replied that no one has yet.

Ms. Jones and Mr. Ringo will review the servitudes and report back to the board.

No action was taken on this item.

Commissioner Trahan recognized Mr. Charlie Atherton to address the board.

Mr. Atherton stated he was one seventh land owner of some property along the ship channel that is used as a dredge spoil area. He asked to be kept in the loop of the actions of the board.

He also asked if the board was going to do a CEA with Port Cameron to reimburse them for expenses. He asked to add to the CEA that Port Cameron get reimbursed as well or a CEA with Port Cameron to have their own.

Commissioner Harper stated that reimbursements are for the local sponsor. Port Cameron is not the local sponsor.

Mr. Atherton also asked what the CA waiver in Section 9.1 meant. Commissioner Trahan stated they will have to get back with all landowners and let them know.

Discussion and reminder of board members training obligations for Ethics Training and Sexual Harassment Training:

Senator Morrish stated he was able to get a copy of the Sexual Harassment training video, but it was only one, so those of the board who need to take it, will have to share.

The Ethics training is on the Louisiana Government website.

Other Matters:

Senator Morrish stated he was working to set up an email account that was separate from his work and legislative email addresses.

Public Comments:

Mr. Charles Atherton requested the board publish the minutes before they are approved so others can read them to be able to comment at the meetings. Discussion followed. Commissioner Trahan stated they will look at that.

The next regular meeting will be scheduled for January 7, 2018, in Cameron, Louisiana.

There being no further business and upon motion of Commissioner Harper seconded by Commissioner Rase and carried, the meeting was declared adjourned at 10:43 a.m.

APPROVED:

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Stevie Trahan, President

ATTEST:

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Clair Marceaux, Secretary-Treasurer